

Canyon Lake Forest Property Owners Association
POA Monthly Meeting
March 15th, 2018

- 1) Attendance
 - a) Present:
 - i) Bob Hospers – President
 - ii) Charlotte Hines - Treasurer
 - iii) Loretta Padgett – Pool Director
 - iv) Kevin Cronin – Building Director
 - v) Leslee Merritt - Secretary
 - b) Absent:
 - i) Derek Hafernack – Clubhouse Director
- 2) Guests:
 - a) 7 Members were in attendance
- 3) At 6:58 PM, Bob called the meeting to order. The meeting was held in the Canyon Lake Forest Clubhouse.

Order of Business

- 4) President
 - a) Bob announced that Lindsay had resigned her position of Vice-President; Charlotte notified the board she will not be seeking re-election as Treasurer and Leslee has given notice she will resign as Secretary effective March 31st, 2018.
 - i) Loretta suggested posting the openings on the CLFPOA website.
 - b) Bob provided an update on the clubhouse floors.
 - i) The asbestos report shows the floors contain 3% asbestos and the glue does not contain asbestos at all. Further research will be necessary before a decision is made to replace the floors.
 - c) Wallace vs. CLFPOA
 - i) Bob provided an update on the Wallace vs. CLFPOA lawsuit. A request was made to depose each board member. An agreement has been reached that Kevin will serve as the board representative and provide his deposition.
 - d) Bylaw Revision
 - i) Bob presented his suggestions for the bylaw revisions.
 - (1) Goal: Collect enough revenue to make the budget.
 - (2) Discussed topics include:
 - (a) When to mail annual statements
 - (b) Due date
 - (c) Fee's based on budget
 - (d) Voluntary assessments
 - (e) Clubhouse rental
 - (f) Late charge assessment
 - (g) Absentee ballots
 - (h) Proxy
 - (i) Electronic Notice Amendment

- (3) Kevin agreed to edit and circulate the revisions for board member review with a goal of sending to Attorney Susan Rice before the April meeting.
- 5) Building
 - a) 2252 Westview and 1201 Canyon Bend each were approved for a new build.
 - b) The owner of 1599 Westview Ct Dr. attended the meeting and provided her plans for the addition of a workshop. The lot is adjacent to her home. Kevin made a motion to approve, 2nd by Leslee; Motion approved.
 - 6) Secretary
 - a) Leslee brought the February minutes up for approval. A motion was made to approve by Charlotte; 2nd by Loretta; Motion approved.
 - 7) Treasurer
 - a) Charlotte presented the Treasurers Report. She provided both the profit & loss statement as well as the Balance sheet thru February 2018 with a comparison to February 2017.
 - b) Charlotte discussed the upcoming budget and explained without a change, the POA will have a shortfall of \$30,000. She will share the suggested budget at the next meeting.
 - 8) Pool
 - a) Loretta received a request for a pool card and was able to provide it with no issues.
 - b) A motion was made by Leslee to open the pool May 12th, weather permitting; 2nd by Loretta; Motion Approved.
 - 9) Open Floor
 - a) Suggestion to open the clubhouse to non-members as well as charge fee's for rental.
 - b) Is a donation to POA tax deductible?
 - i) Answer unclear – POA is not 501(c) (3) so most likely not.
 - c) Are late fee's legal?
 - d) Can voting rights be suspended if member is in arrears?
 - 10) Bob made a motion to adjourn at 8:21; 2nd by Loretta; Motion approved.

Meeting Adjourned at 8:21 PM

Respectfully Submitted by Leslee Merritt – CLFPOA – Secretary
3/17/18

