

Canyon Lake Forest Property Owners Association
Board Meeting Minutes
March 16, 2017

1. Attendance
 - a. Present:
 - i. Dave Sherman – President
 - ii. Lindsay Hartman – Vice President/Clubhouse Director
 - iii. George Matassarini – Building
 - iv. Leslee Merritt – Secretary
 - v. Charlotte Hines – Treasurer
 - b. Absent:
 - i. Angela Hurry – Pool Director
2. Guests:
 - a. Mary Rowe
 - b. Chad Rutten
 - c. Gary Hines
3. The meeting was called to order by Dave at 7:00 pm on March 16th, 2017 in the Canyon Lake Forest Clubhouse

Order of Business

4. Clubhouse Mirrors
 - a. Mary Rowe reviewed the mirrors that were installed. The board discussed any concerns and approved the mirrors. Mary announced she would probably discontinue classes for the summer months and schedule them again in the fall.
5. Building Plan Overview
 - a. Chad Rutten met with the board to educate board members on reading and interpreting building plans. He answered questions board members had and showed examples of plans.
6. Treasurer's Report
 - a. Charlotte provided both balance sheets as well as profit and loss statements thru February 2017 to board members in advance of the meeting. Charlotte addressed any questions by board members.
7. Deed Restrictions
 - a. Dave provided the red line version of the proposed deed restrictions to board members in advance of the board meeting. Attorney, Tom Newton had reviewed and made his suggested changes.
 - b. The board discussed the proposed deed restrictions and agreed to go forward with the proposed changes.
 - c. A motion to hold a special meeting on March 25th, 2017 for members to vote was made by Leslee; 2nd by Lindsay. The motion was approved.
 - i. A copy of the proposed deed restrictions and cover letter will be mailed to all members by March 27th.
 - ii. Lindsay agreed to complete a final version.
 - iii. Dave agreed to create a timeline and write the cover letter.
 - iv. The board will meet Saturday, April 25th to prepare the mail out.

8. Other agenda items:
 - a. George brought up a concern of a homeowner who is parking his tractor-trailer near his home and within the Canyon Lake Forest subdivision.
 - i. After discussion, the board decided to not make an exception and will not allow this to continue.
 - b. Lindsay discussed her review of the clubhouse and advised the board of a need to secure the windows as well as repair the switch on one of the air conditioner/heater units. She also advised the board of the key code having not been changed in a long time and the issue of non-board members having the access code.
 - i. A motion was made by Leslee to approve up to \$300.00 for repairs to the window locks and the AC/Heat unit; 2nd by George; Motion approved.
 - ii. Dave agreed to Change the key code.
9. Meeting was adjourned at 8:30 PM.

Respectfully submitted 3/18/2017

Leslee Merritt – Secretary-CLFPOA