

Canyon Lake Forest Property Owners Association  
Board Meeting Minutes  
February 16, 2017

1. Attendance
  - a. Present:
    - i. Dave Sherman – President
    - ii. Lindsay Hartman – Vice President
    - iii. George Mattasarin – Building Director
    - iv. Angela Hurry – Pool Director
    - v. Charlotte Hines – Treasurer
    - vi. Leslee Merritt – Secretary
    - vii. Alice Garcia – Clubhouse Director
2. Guests:
  - a. Helen and James Loughlin
3. The meeting was called to order by Dave at 7:00 pm on February 16<sup>th</sup>, 2017 in the Canyon Lake Forest Clubhouse

Order of Business

4. Helen and James Loughlin made a request to build a larger carport at their residence, 2743 Fairway Drive.
  - a. After reviewing the plans for a larger carport, George recommended approval. The board agreed.
5. Clubhouse Director – Alice Garcia
  - i. Alice reported concerns of the use of the clubhouse by Mary Rowe for exercise classes. Discussion of the equipment, items for sale and a request by Mary to install mirrors on the front divider wall of the clubhouse. George suggested that Mary be invited to attend a future meeting. Alice will meet with Mary to discuss Mary's wishes and invite her to attend a POA meeting to discuss further.
6. Deed Restrictions Update
  - a. The board reviewed the latest version of the suggested deed restrictions that Lindsay provided. After review, the board agreed a few items should be reviewed with the POA attorney. Dave will meet with Mr. Newton and report his recommendations to the board at a future meeting.
    - i. Language concerning view restrictions by new construction.
    - ii. What enforcement options should the board have?
    - iii. Can we increase the transfer fee?
    - iv. Can we increase the required square footage requirement?
    - v. What guidelines must be followed to legally amend the deed restrictions?
  - b. Lindsay will make the changes from the February meeting. The board agreed there is no need for another review before submitting the revised restrictions to Mr. Newton.

7. Treasurer's Report
  - a. Charlotte provided copies of the balance sheet as of January 31, 2017 and the profit and loss statement comparison for both January 2016 and January 2017.
  
8. Other topics
  - a. Alice informed the board she will be stepping down as Clubhouse Director.
  - b. Dave advised the board he will be renewing the email and website contract. The board agreed to this expense.
  
9. The meeting was adjourned by Dave at 8:37pm

Respectfully submitted 02/17/2017

Leslee Merritt – Secretary-CLFPOA